GUJARAT TECHNOLOGICAL UNIVERSITY Manual of Name Correction & Name Correction in Marksheet



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Steps to follow for Name Correction & Name correction in Marksheet from student portal.

1. STUDENT LOGIN PAGE

GUJARAT TECHNOLOGICAL UNIVERSITY	
Login•	-
Password	-
SIGN IN	
RESET PASSWORD	
Student Offers	

Step 1: Go to the Student portal link <u>https://gtu.iweb.online/Account/LoginMVC</u>.

Step 2: After Login, the Dashboard will be displayed.

Dashboard My Profile T Dashboard My Profile T View Details A Notifications and Tasklist Panel Aesult will be declared on 30th of C Defaulter students who have less th	Timetable & Fees	Upload V	Exam & Result Control Contro	100 Activity •	Requests + Assignmen	5 nts View Detail	Student Offers Sign
View Details Notifications and Tasklist Panel Assult will be declared on 30th of C Defaulter students who have less th	2 Notification O View	Details	25000 Pending Fee	View Details	Assignmer	o View Detai	509 Attende
View Details Notifications and Tasklist Panel Result will be declared on 30th of C Defaulter students who have less th	O View	Details	٥	View Details		O View Detai	ils
Notifications and Tasklist Panel Result will be declared on 30th of C Defaulter students who have less the students who have l	l Dctober						
Result will be declared on 30th of C Defaulter students who have less th	Dctober						
	han 80% attendance wo	ont be allowed to	sit in examination				
ending fees will have to be paid be	efore 15th of October						

Step 3: For Name Correction Request, Select-- > Request-- > Name & Marksheet Correction-- > New

ashboard My Profile	Timetable & Fee	es 👻 Upload 👻	Exam & Result 🝷	100 Activity -	Requests 🝷	Stu	lent Offers Sign O
Q iew Details	2 Notification	View Details	25000 Pending Fee	View Details	Name & Marksheet Correction Writer-Time Request > Admission Cancel Certificate Placement	New Existing View Details	50% Attendence
Notifications and Tasklist Pa suit will be declared on 30th (faulter students who have les nding fees will have to be pain	nel of October is than 80% attendar d before 15th of Octo	nce wont be allowed to ber	o sit in examination				
Notifications and Tasklist Pasult will be declared on 30th of faulter students who have les nding fees will have to be pair	nel of October is then 80% attendar d before 15th of Octo	ice wont be allowed to ber	o sit in examination				
Notifications and Tasklist Pa sult will be declared on 30th (faulter students who have les nding fees will have to be pair	nel of October is than 80% attendar d before 15th of Octo	nce wont be allowed to ber	o sit in examination				

Pre-requisite: Student must read the circular regarding Norms of Name correction & Name change in Marksheet.

Step-1: After Clicking on Name and Marksheet Correction, the below screen will be displayed.

GUJARAT TECHNOLOGICAL UNIVERSITY										
.ogin - 200170107086 Dashboard My Profile Timetable & Fees - Upload - Exam & Result - 100 Activity - Requests - Student Offers ^{Sign Out}										
Dashboard	Hy Home	Timetable & Tees	opioud		Too Activity Requests					
NAME CHANGE REQUEST										
Request For *		Select		~	New / Correct Name *	Enter Name				
Decesso For Decus		Enter Reason			Caratta Data *	DD (MM 0000)				
Reasons For Request *				h	Gazatte Date	DD/MM/YYYY				
DOCUMENT UP	LOAD									
Document*					Upload					
Select				~	Choose file No file chosen					
Select				~	Choose file No file chosen					
Select				~	Choose file No file chosen					
Select				~	Choose file No file chosen					
Select				~	Choose file No file chosen					
<u>Note : Once you c</u>	lick on "Submit"	<u>" button you can't change th</u>	ne submitted re	cord.						
				Save	Submit					

Step to be followed:

I. Request for: select request type from drop down list.

ii. New/Correct Name: Write your correct /New name as per the mark sheet of HSC/ SSC/ School Leaving Certificate/Gujarat Government Gazette copy.

iii. Reason for Request: Write your reason for request.

iv. Gazette Date (If applicable): Select the Date for name change request (gazette date to be lesser than exam period of selected semester)

v. Document Upload: Upload the required document by click on select get drop down list and select which document is required and upload file by clicking on the choose file button.

vi. Save Button: To save the uploaded document.

vii. Submit Button: To submit the uploaded document (once clicking on the submit button can't change the record)

If Student Has Requested For Name Correction Based On Gazette.

NAME CORRECTION REQUEST									
Request For *	Name Correction Based on Gazette	~	New / Correct Name *	Megha					
Reasons For Request *	as per adhar card	li	Gazatte Date *	24/03/2022					
DOCUMENT UPLOAD									
Document*			Upload						
Leaving Certificate		~	Choose File PDF.pdf						
Select		~	Choose File No file chosen						
Select		~	Choose File No file chosen						
Select		~	Choose File No file chosen						
Select		~	Choose File No file chosen						

Step-2: After entering all the details, **save** the records. Clicking on save button **"Data Saved Successfully but Yet to be Submitted"** pop up will display and below screen will be seen whereby press Ok to proceed.

	Data saved successfully but yet to be submit	ted.				
Login - 206800305005 Dashboard My Profile	Fees - Apply & Up load - Exam a Result	100	Ok Activity Folints Requests		Student Offers	ign Out
NAME CHANGE REQUEST						
Request For *	Select	~	New / Correct Name *	Enter Name		
Reasons For Request *	Enter Reason		Gazatte Date *	DD/MM/YYYY		
DOCUMENT UPLOAD						
Document*			Upload			
Select		~	Choose File No file chosen			
Select		~	Choose File No file chosen			
Select		~	Choose File No file chosen			
Select		~	Choose File No file chosen			

.

Step-3: If Student want to see and edit their details so they click on the Existing Button:

GUJARAT TECHNOLOGICAL UNIVERSITY										
Dashboard My Profile	Timetable & Fees 🔻	Upload 🝷	Exam & Result 🝷	100 Activity 👻	Requests 👻	:	Student Offers	Sign Out		
View Details	2 Notification • Panel	Details	25000 Pending Fee	View Details	Name Change & Marksheet > Writer-Time Request > Admission Cancel Certificate Placement	New Existing View Details	Į	50% Attendance O		
Result will be declared on 30t Defaulter students who have Pending fees will have to be p	Notifications and Tasklist Panel Result will be declared on 30th of October Defaulter students who have less than 80% attendance wont be allowed to sit in examination Pending fees will have to be paid before 15th of October									

Step-4 : After Clicking on the Existing Button, we get screen displayed as below:

	GUJARAT TECHNOLOGICAL UNIVERSITY									
Login - 20017	70107086									
Dashbo	oard My	Profile Timetable & Fees 🔻	Upload 👻 Exam	& Result 🝷 100	Activity 🔹 Requ	uests 🔻	Student Offers	Sign Out		
EXISTING	NAME CORF	RECTION REQUESTS								
Note: Your r	eq for marks	heet name Correction will be rejected a	utomatically if payment	not done within 30 da	ays of approval date.					
i S	emester	Request For	Submitted Date	Approval Date	Approval Status	Req. Status	More Details	Pay Now		
Se Se	emester I	Name Correction Based on Gazette				Saved	Details			

Step-5: Click on **details** if student want to edit their details.

	GUJARAT TECHNOLOGICAL UNIVERSITY										
Login - 2	0017010708		Timetable 0 Fees			- 100 Activit			Student Offere	Sign Out	
Das	snboard	my profile	Timetable & Fees		Exam & Result		.у 🕶 Ке			Sign Out	
EXISTI	NG NAME (ORRECTION	REQUESTS								
Note: Yo	our req for n	arksheet name	Correction will be reject	ed automatically if	payment not done	vithin 30 days of ap	proval date				
Ĩ	Semeste	r Reques	t For	Submitte	d Date Appro	val Date Appr	oval Statı	us Req. Status	More Details	Pay Now	
	Semester	I Name Co	rrection Based on Gazett	e				Saved	Details		

Step-6: Once you sure for the Request, then click on **Submit** button as per the screen below.

GUJARAT TECHNOLOGICAL UNIVERSITY											
Logis - 200170107026 Dashboard My Profile	Timetable & Fees - Upload - Exam a	& Result - 100 Activity - Rec	juests -		Student Offers	Sign Out	I				
NAME CHANGE REQUEST											
Request For	Name Correction E	Based on Gazette	New / Correct Name	MEDHA							
Reasons For Request	as per adhar		Gazatte Date	15/03/2021							
DOCUMENT UPLOAD											
Document*		Upload		View							
Leaving Certificate	v	Choose file No file chosen		View							
Select	v	Choose file No file chosen									
Select	v	Choose file No file chosen									
Select	Ψ.	Choose file No file chosen									
Select	v	Choose file No file chosen									
CHANGED MARKSHEET REQU	CHANGED MARKSHEET REQUIRED FOR										
Select Sr NO *	Semester		Regular / Remedial *	Month & Year*							
D 1	Semester I		Regular	2020-21 Winter Mar	21						
Note : Once you click on "Submit" b	utton you can't change the submitted record.	Save	Submit								

Step-7: After clicking on submit **"Data Submitted Successfully"** pop up will display, then proceed further by clicking on ok.

	Data Submitted Successfully.				
Login - 206800305005	The second second		Ok		Chudant Offana Sign Out
Dashboard My Profile	Fees + Apply & Up load - Exam & Result	100	Activity rollits Requests	_	Student Offers
NAME CHANGE REQUEST					
Request For *	Select	~	New / Correct Name *	Enter Name	
Reasons For Request *	Enter Reason		Gazatte Date *	DD/MM/YYYY	
DOCUMENT UPLOAD					
Document*			Upload		
Select		~	Choose File No file chosen		
Select		~	Choose File No file chosen		
Select		~	Choose File No file chosen		
Select		~	Choose File No file chosen		

CASES FOR NAME CORRECTION AND NAME CORRECTION IN MARKSHEET

Case 1: If a student request for Name correction Based on Gazette.

- 1. Select required Request For
- 2. Enter the New / Correct Name
- 3. Enter the Reasons for Request
- 4. Enter the Gazette date.
- 5. Upload undertaking document or original document from **Document Upload** grid
- 6. With the click of the save button, the 'DATA SAVED SUCCESSFULLY BUT TO BE SUBMITTED' message will be displayed.
- 7. Click on the 'OK' button to proceed further.
- 8. After saved, that record will display in 'Existing Name Change Requests' page.
- **9.** If a student wants to delete the record, then he/she can delete before final submit as delete option will not show once you submitted final record.
- 10. On click on the **Details** hyperlink student can see the saved record.
- 11. Click on submit button for final submission.
- **12.** Once a student submits the record then the name change request will go for approval in respective college's principal task list & then exam section task list.
- 13. If the principal approves the request, then the record will go for approval in exam section task list else not.
- 14. When exam section approves the request then only request will get approved else not.

Case 2: If student request for Name and Marksheet correction Based on Gazette.

- 1. Select required Request For
- 2. Enter the New / Correct Name
- 3. Enter the **Reasons for Request**
- 4. Enter the Gazette Date (gazette date to be lesser than exam period of selected semester)
- 5. Upload undertaking document or original document from **Document Upload** grid
- 6. Select semester from 'Changed Marksheet Required For' section.
- 7. With the click of the save button, the 'DATA SAVED SUCCESSFULLY BUT TO BE SUBMITTED' message will be displayed.
- 8. Click on the 'OK' button to proceed further.
- 9. After saved, that record will display in 'Existing Name Change Requests' page.
- **10.** If a student wants to delete the record, then he/she can delete before submit as delete option will not show after submit.
- 11. On click on the Details hyperlink student can see the saved record
- 12. Click on submit button for final submission.
- **13.** Once a student submits the record then the name change request will go for approval in respective college's principal task list & then University.
- 14. If the principal approves the request, then the record will go for approval in university list else not.
- 15. When University approves the request then only request will get approved else not.
- **16.** When University approves the request, student will have to pay respective fees for name correction in marksheet through student portal within 30 days.

Case 3: If a student has requested for Name correction Based on 10th/12th/leaving Certificate

- 1. Select required Request For
- 2. Enter the New / Correct Name
- 3. Enter the **Reasons for Request**
- 4. Select the Gazette Date. Note: The Gazette date is not compulsory
- 5. With the click of the save button, the 'DATA SAVED SUCCESSFULLY BUT TO BE SUBMITTED' message will be displayed.

- 6. Click on the 'OK' button to proceed further.
- 7. After saved, that record will display in 'Existing Name Change Requests' page.
- **8.** If a student wants to delete the record, then he/she can delete before submit as delete option will not show after submit.
- 9. On click on the **Details** hyperlink student can see the saved record.
- **10.** Click on submit button for final submission.
- **11.** Once a student submits the record then the name change request will go for approval in respective college's principal task list & then University.
- **12.** If the principal approves the request, then the record will go for approval in university else not.
- 13. When University approves the request then only request will get approved else not.
- **14.** Once student get approval from university, student may apply for name correction in previous marksheet for that, student has to select new Marksheet on name changed in drop down of request for.

Case 4: If student request for Name and Marksheet correction Based on 10th/12th/leaving Certificate

- 1. Select required Request For
- 2. Enter the New / Correct Name
- 3. Enter the **Reasons for Request**
- 4. Enter the Gazette Date (gazette date to be lesser than exam period of selected semester)
- 5. Upload undertaking document or original document from Document Upload grid
- 6. Select semester from 'Changed Marksheet Required For' section.
- 7. With the click of the save button, the 'DATA SAVED SUCCESSFULLY BUT TO BE SUBMITTED' message will be displayed.
- 8. Click on the 'OK' button to proceed further.
- 9. After saved, that record will display in 'Existing Name Change Requests' page.
- **10.** If a student wants to delete the record, then he/she can delete before submit as delete option will not show after submit.
- 11. On click on the Details hyperlink student can see the saved record
- **12.** Click on submit button for final submission.
- **13.** Once a student submits the record then the name change request will go for approval in respective college's principal task list & then University.
- 14. If the principal approves the request, then the record will go for approval in university list else not.
- 15. When University approves the request then only request will get approved else not.
- **16.** When University approves the request, student will have to pay respective fees for name correction in marksheet through student portal within 30 days.

2. PRINCIPAL LOGIN PAGE

Step-1 : Login with your credentials , after login below Dashboard will be displayed:

	ARPIT INSTITUTE OF ENGINEERING & TECHNOLOGY (DIPLOMA), HADALA (Affl. to GTU)		۲
Login Time: 15:59:13 pricipal680@g	©gmail.com S	tudent Offers	<u>Sign out</u>
Login Time: 15:59:13 pricipal680@g	Semillion Semillion V V	tudent Offers	Sign out
	Copyright 02021 Web Technology Solutions Pyt. Ltd. and/or its affiliates. All rights reserved. For Internal Use Only. Terms of Use and Privacy Policy		
	cograge a color more contrologi ocitoro di na con onicio na angli di Coloredi di Indenia da Congli tenta di Col and Findeg Pong.		

Step-2: To see name correction/ name correction in marksheet request, Select-- View-->View My Task list:

ARPIT I	INSTITUTE OF	ENGINEERING	G & TECHNOLOG	Y (DIPLOMA), HADA	ALA (Affl. to GTU)	۲
Login Time: 17:22:53 pricipal680@gmail.com					<u>Stude</u>	at Offers Sign out
View ^	Module Select	•	Approval Not Yet Approved Status	▼ Transaction Reference	Semester Select	ect Search
1- View My Task st Admission ¥ Print Reports & Forms	Task List 4 Item	S Common Sele	ect 🔹	Common Remarks	,	Save
Common *	E N	Iodule Unive	ersity/College Requested By	Requested On	Additional Details	
	Na Na	me Change Request	680 STUDENT-57343	31/08/2021 <u>View</u>		
	Na Na	me Change Request	680 Kavya Sharma	31/08/2021 <u>View</u>		
		ident writer Request	680 DARSHAN CHAUHAN	27/08/2021 View		
(x						
	Copyright ©2021	Web Technology Solutions Pv	t. Ltd. and/or its affiliates. All rights re	eserved. For Internal Use Only. Terms of U	Jse and Privacy Policy.	

View My Task:

Pre-requisite: Student request for name correction/ name correction in marksheet will display here for approval

Purpose: To verify the uploaded document and given Approval for name correction/ name correction in marksheet by click on the **view button.** To verify the uploaded document, click on **view as display above.**

Step1. To verify the uploaded document, click on view

	aila CTUDENT 4049	2 200170107036		- 0 G		🛛 led	Select	• S
Parameter	uiis - 510DEN 1-4068	3 - 2001/010/020 Values						1
Request Fo	or	Name Change on	n Gazette & Marksheet Change					
New / Cor	rect Name	MEDHA						
Gazatte Da	ate	15/03/2021						
Reasons F	or Request	as per adhar						
Uploaded D	ocuments		View Documents					
Leaving Ce	ertificate		View					
Sr No	Semester	Regular / Remedial	Exam Period					
1	Semester I	Regular	2020-21 Winter 16 Mar 21					
Common	Remarks							
· · · · · ·						-		
					11			

Step-2 : After verfiy the doucment Click o the Approve/Reject button.

		VISHWAKARM	A GOVERNN	IENT ENG	INEERIN	NG COLLEGE, CHANE	OKHED/	A (A	ffl.	to	GT	U)	۲
L	ogin Time: 13:27:24	principal@gmail.com										Stud	ent Offers Sign ou
I		tails - STUDENT-4068	83 - <mark>20017010702</mark>					Þ	. –			ed Select	✓ Search
	Parameter		<u>,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,</u>	Values									Save
	Request I	For		Name Change of	n Gazette & N	Marksheet Change					-		
	Gazatte E	Date		15/03/2021									_
	Reasons	For Request		as per adhar	E								
	Uploaded	Documents			View Docume	ents							
	Leaving (Certificate			<u>View</u>								
	Sr No	Semester	Regular / Re	medial		Exam Period							
»	1	Semester I	Regular			2020-21 Winter 16 Mar 21							
	Commor	n Remarks											-
										11			
	Approve	Reject											

Step-3: After that click on the Approve/Reject Button, the below screen will be seen whereby press Ok to proceed:

Login Time: 13:27:24 principal@gmail.com	40.80.91.220 says Task Details Save Successfully.	NDKHEDA (Affl. to GTU)
Login Time: 13:27:24		Student Offers Sign out

REJECT FUNCTIONALITY

If name change request is rejected by principal. **Pre-requisite:** Student should have submitted name change request from student portal.

	GUJARAT TECHNOLOGICAL UNIVERSITY												
Login - 20	gn - 2001/0119008 Dashboard My Profile Timetable & Fees Y Unload Y Exam & Result Y 100 Activity Y Requests Y Student Offers Sign Out												
Dasi	hboard	My Profile	Timetable & Fees 🔻	Upload 🝷	Exam & Result 🝷	100 Activity 👻	Requests 👻		Student Offers	Sign Out			
EXISTIN	NG NAME	CHANGE REQU	JESTS										
	Semest	er Reque	st For		Submitted Date	Approval Date	Approval Status	Reg. Status	More Details	Pay Now			
_													
	Semeste	I Name 8	& Marksheet change Based o	n Gazette	14/10/2021		Pending	Submitted	Details				

In Principal login View -- > View my task list

w Detai	ls - STUDENT-37017	- 200170119008			-	(3 Seme	ster Select	•	Forwarded Select	Sea
rameter		Values								Save	
equest For		Name Chan	ge on Gazette & Marksheet (Change							
ew / Corre	ct Name	Manasi									
azatte Date	9	15/03/2021									
easons For	Request	as per adhar									
loaded Doo	uments		View Documents								
aving Cert	ificate		View								
No	Semester	Regular / Remedial	Exam Perio	d			/ Semester 1	I			
	Semester I	Regular	2020-21	Winter 16 Mar 21							
pprove	Reject					12					

After clicking on reject "Please enter common remarks" pop up will display.

VISHWAKARMA GOVERN	40.80.91.220 says Please Enter Common Remarks.	HEI	DA (Affl. to GTU)	۲
Login Time: 19:04:21 principal@gmail.com			Student Offers	<u>Sign out</u>
	ок		Semester Select	earch
C.			Save	
				-
2			/ Semester II	
				•
				•

While rejecting the request common remarks are mandatory.

After entering common remarks click on Reject button.

Lo	gin Time: 19:04	V 4:21 principal@gmail.co	ISHWAKARMA GOVER	NMENT ENGINEERING COLL	EGE, CHANDKHE	EDA (Affl. to GTU)	Student Offers Si	ign out
	View Deta	ils - STUDENT-37017	7 - 200170119008		12-18	Select -	Select -	
	Parameter		Values				Save	
	Request Fo	r	Name Change or	Gazette & Marksheet Change				
	New / Corre	ect Name	Manasi	-				
	Gazatte Dat	te	15/03/2021					-
	Reasons Fo	r Request	as per adhar					
	Uploaded Do	ocuments		View Documents				
	Leaving Cer	rtificate		View				
	Sr No	Semester	Regular / Remedial	Exam Period		/ Semester II		
»	1	Semester I	Regular	2020-21 Winter 16 Mar 21				
	Common H	Remarks						-
	Student 2001	170119008, have uploaded in	valid doc		li			
	Approve	Reject						

After clicking on reject Task Details Saved Successfully message will be displayed.

VISHWAKARMA GOVERNI	40.80.91.220 says Task Details Save Successfully.	HEI	DA (Affl. to GTU)	a out
			Semester Select V Forwarded Select V Search	Y
Copyright 62021 Web rechne	logy Solutions Mr. Ltd., andronits amiliates. All rights reserved. For internal USe Unity, Jer	ms of	use and vrivacy voicy.	

After rejecting it, the Approval status will be seen as **Rejected** in Student portal.

CHHOLOGICA,

				(🜉)	GUJARAT TEC	HNOLOGICAL U	JNIVERSITY					
Login -	n - 200170119008 Dechaard My Profile Timetable & Ease x Upload x Evam & Decult x 100 Activity x Decuerte x											
Da	ashboard	My Profile	Timetable & Fees 🔻	Upload 🝷	Exam & Result 🝷	100 Activity 🝷	Requests 🝷		Student Offers	Sign Out		
EVE			15050									
EXIST	ING NAME	CHANGE REQU	JESTS									
Î	Semest	er Reque	est For		Submitted Date	Approval Date	Approval Sta	itus Req. Status	More Details	Pay Now		
	Semester	r I Name 8	& Marksheet change Based o	n Gazette	14/10/2021	14/10/2021	Rejected	Submitted	Details			

AFTER APPROVAL FROM UNIVERSITY

Step-1: Name correction/Name correction in marksheet Status will change from Pending to Approve/Reject

Lucia D	GUJARAT TECHNOLOGICAL UNIVERSITY										
Das	shboard	My Profile	Timetable & Fees 🝷	Upload	 Exam & Result 	ılt 🝷 100 Activi	ity 🔹 Requests 🖣	,	Student Offers	Sign Out	
EXISTI	NG NAME C	HANGE REQU	ESTS								
Ť	Semester	r Request	For		Submitted Date	Approval Date	Approval Status	Req. Status	More Details	Pay Now	
	Semester	I Name & M	Marksheet change Based c	on Gazette	08/10/2021	08/10/2021	Approved	Submitted	Details	Pay Now	

Step-2: If name correction in marksheet request is approved then student has to pay the required fee for name correction in marksheet(s) within 30 days.

Step-3 Click on Pay now Button to pay the fees.

						40 2									
Log	in - 200	0170107026	5												
	Dash	board	My Profile	Timetable 8	& Fees 🔻	Uplo	ad 🔻	Exam 8	& Result	 100 Activ 	vity 🔻	Requests 🝷		Student Offers	Sign Out
EX	ISTIN	IG NAME C	HANGE REQU	JESTS											
	Î	Semeste	r Request	t For			Su	bmitted	Date A	pproval Date	Арр	roval Status	Req. Status	More Details	Pay Now
		Semester	I Name & M	Marksheet chang	ge Based o	n Gazette	08	/10/2021	0	8/10/2021	Appr	oved	Submitted	Details	Pay Now

Step-4: Click on the Pay Now Button after that the below screen will be displayed:

Airpay Tech Sandb	English 🔻
Order Id: MF202109238657 Amount	: 🗆 150.00
Credit Card	Vou are in Sandbox mode (Your account will not be charged)
Debit Card	Card Number
Net Banking	Card Holder Name Kadavala Bhavatik
UPI	
Wallet	Card Exp Date
Amazon Pay	MAKE PAYMENT
) Phonepe	Please note: If your credit or debit card has not been used for ecommerce transactions, it will be <u>blocked</u> by your bank for all online transactions as per RBI notification effective March 16, 2020.
	In case your transaction is failing, please contact your card issuing bank to <u>enable</u> your card for online transactions.
Convenience fee of ± 0.00 has been levied by Airpay' Your transaction will appear on your bank or credit stat	Tech Sandbox. tement as 'aitpay' or 'Airpay Tech Sandbox'. To Cancel this transaction, please <u>slick here</u>

Step-5: Fill your required details correctly and then click on **Payment Button:**

Airpay Tech Sandb	OX	English
Order Id: MF202109238657 Amount :	□ 150.00	
Credit Card	You are in Sandbox mode (Your account will not be cha	irged)
Debit Card	Card Number 6070 9361 7065 7777	RuPays
Net Banking	Card Holder Name Kadavala Bhavatik	
NDI UPI	Card Exp Date CVV	
Wallet	04/45	
Amazon Pay	MAKE PAYMENT	
Phonepe	Please note: If your credit or debit card has not been used ' ecommerce transactions, it will be <u>blocked</u> by your bank for transactions as per RBI notification effective March 16, 2020	or all online I.
	In case your transaction is failing, please contact your card in to <u>enable</u> your card for online transactions.	ssuing bank
	It is mandatory for you to register for the e-commerce / onlin service with your bank to pay using your RuPay card. Unreg will not be processed. Please contact your bank to register Card if not already done.	e transaction istered cards our Rupay
	airpay	

Step-6: After Successfully payment, below screen will be displayed:

			ເບລ (🚺	ARAT TECHNOL	OGICAL UNIVE	RSITY		
Dashboard	My Profile	Timetable & Fees 🔻	Upload 🔻	Exam & Result 🔻	100 Activity 👻	Requests 🝷	Student Offers	Sign Out
PAYMENT DETAI	LS							
Receipt No : Name : Program : Semester :		2020-21/MF/0131391 Medha Be (Computer Engineering) First Year/Semester I		Eni Yei Pay	rollment No : ar : yment Date :	200170107026 2020-21 08/10/2021		
Sr No.		F ee Т уре				Fee Amt		
1		Name Changed Marks	sheet			150		
Total Amount : Amount In Word TRANSACTION D	ls : ETAILS	150 Rupees One Hundred Fifty (Dnly					
Payment Mode :		Online		Txi Print Receipt	1 No. :	393855		

Step-7: To Print receipt, click on Print Receipt Button:

		1 sensetion	SU) GUJ	ARAT TECHN	IOLOGICAL	UNIVE	RSITY		
Login - Dashboard	My Profile	Timetable & Fees 🔻	Upload 🝷	Exam & Resul	t 👻 100 Ac	tivity 🔻	Requests 👻	Student Offers	Sign Out
PAYMENT DETAI	ILS								
Receipt No : Name : Program : Semester :		2020-21/MF/0131391 Medha Be (Computer Engineering) First Year/Semester I			Enrollment N Year : Payment Date	D: 2:	200170107026 2020-21 08/10/2021		
Sr No.		F ee Т уре					Fe	e Amt.	
1		Name Changed Mark	sheet				150	D	
Total Amount : Amount In Word	ds: DETAILS	150 Rupees One Hundred Fifty (Only						
Payment Mode :	:	Online		F <mark>rint Receipt</mark>	Txn No. :		393855		

Step-8: After clicking on the Print Receipt Button, the below screen will be displayed:

port.aspx	1 / 1 - 175% + 🗄 \delta						
ACONHOLOGICAR ST	GUJARAT	TECHNOLOGICAL	UNIVERS	ТҮ			
LINERSIT,	Nr. Vishwakarma Government Engineering College Nr.Visat Three Roads, Visat - Gandhinagar Highway Chandkheda, Ahmedabad – 382424 - Gujarat, Contact - 079-23267521/570						
	F	Receipt					
Receipt No :	2020-21/MF/0131391	Payment Date :	08/10/2021 200170107026				
Name :	Medha	Enrollment No :					
Program :	Be (Computer Engineering)	Year :	2020-21				
Semester:	First Year/Semester I	Division :	A				
Sr No.	Fee Type Amount						
1	Name Changed Marksheet 1						
Total Amount Paid :				150.00			
Amount In Words :	Rupees One Hundred Fifty Only						
Details of Payment	•						
Payment Mode :	Online	Txn No.	393855				

*****End of Manual*****